



Lubbock EMS

Special Event Report Form

Report to be completed after event

Event: _____ Date: _____

Location: _____

Type of Presentation: _____

Audience:	Preschool	Grade School	Jr Hi	High School
	College	Adult	Sr Citizen	Other _____

Number in Audience: _____

Comments: _____

Unit Used: _____

Time Picked Up: _____ Time Returned: _____

Time at Location: _____ Time Clear Location: _____

Unit Status:	Outside:	Clean	Dirty	Washed After Event		
	Inside:	Clean	Dirty	Inventory Missing		
	Fuel Level:	Full	$\frac{3}{4}$	$\frac{1}{2}$	$\frac{1}{4}$	Filled Prior to Return

Promotional Items Given:	Brochures # _____	Coloring Books # _____
	Stickers # _____	Other # _____

Crew Members: _____

Signature of Crew Member Completing Report: _____